



Thursday, 21 August 2014
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Paul Cuetara
Jane Currivan
Donna Etela, Chair
Jim Maggiore
Cynthia Swank

Alternates: Carolyn Brooks, Jeff Hillier

Absent: Tibbie Field, Nancy Monaghan, Jane Robie

1. Call to Order at 9:30AM; designation of voting Brooks for Robie.
2. Treasurer's Report. \$738.95 from FY2014 budget line will be transferred to the Heritage Fund.
3. Approval of Minutes.
July 17 meeting minutes were approved. July 18 Demolition Review Committee minutes were approved by the three members of the Committee.
August 18 work session meeting minutes were deferred until New Business item

[Hillier arrive at 9:40]

4. Old Business.

Attic Finds-Alethoscope. The Town did not receive a Mooseplate grant to pay for the conservation treatment of the photograph slides. The review committee suggested contacting the NH Arts Council or donating them. The more likely options are engaging the townspeople or selling the equipment and photograph slides. A demonstration of the equipment at the Library and involving the Little Boar's Head Heritage Commission were suggested. Further discussion will take place at next month's meeting.

Hillier or Cuetara will retrieve the 1857 Chace wall map from Northeast Document Conservation Center. Swank will provide directions and contact NEDCC about the person, day and approximate time of the pickup.

Rails to Trails. Cuetara expects to propose at the Select Board meeting that the Board establish a Rails to Trails / Scenic Byways Committee. At present the following people have all agreed to serve: Paul Cuetara, Member of Heritage Commission; Chris Ganotis, Chair of Conservation Commission; Jeff Hillier, Alternate Member of the Heritage Commission; Phil Wilson, North Hampton representative to the Rockingham Planning Commission. A potential fifth person is Lee Brooks, Vice Chair of Conservation Commission. Cuetara will contact Brooks prior to the SB meeting to learn his willingness to participate.

Commission members approved unanimously a motion requesting the SB to establish a Committee to liaison with the Rockingham Planning Commission on the Rails to Trails and Scenic By-ways initiative; and the Commission recommends the following individuals who have expressed an interest in serving: Paul Cuetara, Chris Ganotis, Jeff Hillier, and Phil Wilson be selected; and another member of the Conservation Commission and an additional two at-large members be chosen.

Survey Update, Centennial Hall. Peter Michaud of the NH Division of Historical Resources has offered to help with the preparation of a National Register nomination of Centennial Hall. Brooks will contact and learn Marcy McCann's interest and time schedule for working on such a project.

Town Campus Facilities update. Maggiore reported on the SB workshop meeting last week; he and the Town Administrator will meet with the Library Trustees tomorrow.

The SB has agreed to go forward with last year's plan but with concurrent warrant articles:

- 1) build Public Safety Building on Homestead property
- 2) build the Library and renovate Town Offices

If the first fails, both fail; if the first passes, and the second fails, the Town can go ahead with the Public Safety Building. He also described the parcels on Lafayette Road which remain possible locations for the Public Safety building. In the next few weeks, the SB will need to decide if and how to proceed this year.

LBH Heritage Commission. Jane Rockwell has informed both Etela and Swank that the LBH Heritage Commission is recommending to the LBH Commissioners and Planning Board that the Town's demolition review ordinance be adopted. Rockwell also indicated that the records survey is underway to assist in planning for space in the renovated Town Offices.

Commission members discussed possible joint meetings with the LBH Heritage Commission. The consensus was two meetings, possibly scheduled for November and June,

with one of the meetings only of an hour's duration. Each Commission could then continue with separate meetings if they desired.

Action Items. None not already discussed.

5. New Business

Select Board Request re: Discretionary Preservation Easements. Etela and Maggiore described the situation relating to the ten year renewals and the new application for a discretionary preservation easement. One property owner may not wish to renew; the SB will make it clear that there may be a penalty as described in the RSAs. Discussion continued about why the Assessor was unaware of the easements, and whether there are additional preservation easements about which the Town is unaware. Suggestions included checking with the Registry of Deeds for any that may have been filed; and with the Department of Revenue Administration as that agency had sent a letter to at least one of the property owners.

The August 18 minutes of the work session meeting where the renewals and application were discussed were approved unanimously by those members present at the August 18th meeting.

Some discussion about policy and procedures going forward occurred. It was suggested that any monitoring be conducted by the Assessor or Building Inspector with a representative of the Heritage Commission accompanying the person. Swank offered to contact the chair of the Moultonborough Heritage Commission to learn whether its detailed procedures worked as two of the SB members had used information on that Town's website in outlining a possible policy and procedures. Etela has asked each owner to write down what they had done to repair and restore their barn for the SB's next board meeting when a public hearing will occur.

NH Archives Group. Swank reminded everyone of the NH Archives Group Fall meeting hosted by the Heritage Commission. It will take place at Town Hall on Wednesday, September 24 from 9 to 3. The theme is "Finding Footprints: Assisting Genealogy Researchers with Digital and Local Resources". There is a registration fee to defray the cost of lunch. Contact Swank for details.

6. Next Meeting Date & Time. Thursday 9/25/2014 at 9:30AM. *N.B.* the FOURTH Thursday, not the third Thursday of the month.

7. Adjournment 11:28AM

Cynthia G. Swank
Recording Secretary